



Ohio State Beekeepers Association

Dec 9, 2023 OSBA Planning Meeting Minutes

Officers Current and Incoming Officers effective 1/1/2024 - Peggy Garnes- current President, Jamie Walters- President Elect,, Kelly Morse-Secretary Elect, William Riccio-Treasurer

Directors, Current, Newly Elected and Incoming Candidates - Dale Olson-Western Reserve, virtually present, Will Merrill- Heart of Ohio, Chris Earnhart- Erie Basin, Roger Myers, Jacob Sublett- Maumee Valley, virtually present, Kelly Morse, Chris Dresel-Ohio Valley, Patrick McGuigan-Buckeye Hills, Kholton Channell- Crossroads

Representatives, Current, Newly Elected and Incoming Candidates- William Riccio- Western Reserve, Laurie Kehres- Erie Basin, Joe Heider-Crossroads, Jamie Walters, Theresa White-Maumee Valley, Ben Keller- Top of Ohio, Jim Hopkins- Ohio Valley, Angie Manley- Buckeye Hills, Bob Mann-Crossroads

IT Support: Peggy Yehl-Thank you!

Communications: Roger Myers- Incoming Communications Officer

Absent: Lloyd Horst, Rich Stewart, Dr. Bea Woodall, Dave Jones

Business Meeting

8:30 Youth Scholarship- 10 Awarded- Loaded equipment for delivery to the recipients, saving \$1600 in shipping costs.

9:10 The OSBA President called the meeting to order.

- I. **President Peggy Garnes** - First order of business was to accept the incoming elected and appointed Directors and Representatives, Jacob Sublett as Director and Theresa White as Representative for Maumee, Chris Dresel as Director for Ohio Valley, Kholton Channel as Director and Bob Mann as Representative for Crossroads, Patrick McGuigan as Director and Angie Manley as Representative elect for Buckeye Hills. It was so moved by Laurie Kehres and seconded by Roger Myers, there being no discussion the motion passed.
- II. **Volunteerism** for Event Coverage was scant and we need to ascertain events we are able to cover in the future. Discussion of the events that can be effectively covered ensued.
- III. **ODA-** The Meeting went well and we have been asked back to meet again. Due to the lack of protocol to address bee transport truck accidents it was suggested that an Emergency Plan with area contacts be submitted to ODA- The purpose will be to address if foam is required to subdue the situation. We need to have something on our website to indicate who to call for emergency bee situations to prevent unnecessary foaming of bees that can be saved. A new committee should be formed to address this.
- IV. **Honey Judging-** we have lost many seasoned Honey Judges and need to address the shortfall. There was suggested a place in NE OH, Bainbridge, where we may be able to run classes, though a location further south is needed as well. The Class Instructors need to be identified for the future.

- V. We need Reps for **HAS EAS, ABF** if we are to participate. ABF is 1.9.24, EAS begins 8.5.24. We had one person attend some of these regional meetings. HAS is in KY but their website did not have further details. Value of membership was discussed. If there is a representative sent, we need to require a report for the Newsletter. The attendees must also participate in the conference calls. Travel is the delegate's responsibility.
- VI. Our transition pre work is very well underway, from bookkeeping to accounting to officer transition, with classes being provided to assist the incoming officers, directors, and representatives in utilizing the OSBA Google Folders online for the various committees. Jamie Walters, incoming President, explained some of the online improvements and changes that will be implemented including a tutorial video for our members, how to join/renew, access our YouTube Channel, buy gift cards, see events on the calendar, Live Webinar etc.
- VII. There are many items that we are no longer storing and paying \$141/month, we will be storing paperwork for one year and digitizing it moving forward.
- VIII. **Peggy Garnes** indicated that the Roundtable conversations are very helpful to the Clubs and asked that we continue them the first Sunday of every month at 7pm. Each Director and Representative- please report back with the best contact information for each individual club's contact and their officers.
- IX. **Jamie Walters** gave a website overview of the changes and improvements. Especially the Invoice payment capability moving forward which will help streamline accounting. Additional training Zoom Calls will be made available in the future for those seeking more training. Some items will dissolve such as Master Beekeeper, (OSU is working on a program now) Hive Digest, and Beginner Internship monthly meeting which was implemented during COVID. The videos from that will still be available on our OSBA YouTube Channel.
- X. Facebook promotion is important and Jamie asked for 2-3 people to run the OSBA FB page and assist other clubs in promoting the events in their area. Peggy Yehl our new IT Support person will be working on this promotion.
- XI. Telling the Bees is important to recognize the people who have given so much to Beekeeping and pass their knowledge forward. We request that ALL Board members attempt to keep track of this so those passing can be recognized.
- XII. Review of all email addresses and where they go and how they connect to the google drive for Board Members. The Drive folders have a great deal of information available regarding each committee. We will have fillable PDFs now for Clubs to complete their contact information, that will be available with an interactive map to direct individuals to local club information. As individuals are increasingly seeking information online this type of information needs to be accurate. This form would facilitate that updating easily.
- XIII. KEEP- This is our Bulletin Board and to do list for all members- you can add to do items and check off completed items as things progress for each committee. Please check this weekly along with your email.
- XIV. Google Drive has 2 folders (Board Documents and Resources) that contain items Board Members may need. Reimbursement forms are available in GDrive for Board members visiting clubs. If visiting a club where you are a member-you are not eligible for reimbursement **unless you are visiting as an OSBA presenter.**
- XV. Allocation of the OSBA designated emails and port forwarding for the vacancies was

determined.

XVI. NEW EMAIL Assignments were covered and assigned

BREAK for LUNCH

- I. Peggy Garnes asked for a motion to accept Lloyd Horst's appointment as Vice-President. It was moved by Roger Myers and seconded by Joe Heider. A call for a vote ensued and it passed Lloyd Horst is the appointed Vice-President to fill the remainder of the term in 2024.
- II. **Committee Formation for 2024 and Reports**
 - A. A Committee to Review and Update the Constitution and By-laws needs to be formed. One function will be to formulate the verbiage so the Communications Officer position can be added to the Executive Board meanwhile the position will function ad hoc. Please read these, they are available on the Website and any changes need to be sent out to members by August in order for voting to occur among the membership. Lloyd Horst, Peggy Garnes, Chris Dresel and Will Merrill will be on this committee.
 - B. Committee for Affiliates- Resolution of EIN issues, updating clubs with insurance and renewal members will be Jamie Walters, Peggy Garnes, William Riccio, Chris Earnhart, Laurie Kehres, Will Merrill. The email goes to the VP. The fee per club is currently \$100 plus \$1.65 per member. The Insurance company is currently Cincinnati Insurance Co., we are seeking other bids. The Affiliates receive Tech Soup-this affords clubs discounted software for their use. For example, if they wish to use QuickBooks the cost is \$75. As costs for the Affiliate program increase it may be necessary to raise the per member cost from \$1.65 to \$2.00 per person.
 - C. Fall Conference Committee -will require all Board members participation. With the help of Tri-County the last conference went extremely well. A venue with a capacity of 300 with Breakout rooms needs to be identified if we are to move to another location. Registration went well as did awards over all. We will be changing from Event Brite to a Woo Commerce plug in called My Sales Ticket Manager on WordPress. It will cost \$99/yr which is a huge savings over the cost of Event Brite. Lloyd has many documents in the Conference folder to review with suggestions and task items. The first meeting will be January 13th. Laurie will handle Honey Judging, Roger will take care of Vendors.
 - D. Events Committee -World Bee Day is May 20th, Cuyahoga County Fairgrounds dates are May 17 and 18 - Peggy Garnes, The Honey Breakfast is in Nov. Farm Science Review, 2024 Ohio State Fair 7.24 to 8.4. Pollinator Expo st Wright Patterson. Posting the Events dates will allow the Directors and Reps to recruit local participation. An Events list will be on Google Keep to help us recruit participation. We will also post on the Website Calendar. We may possibly use Signup.com.
 - E. Newsletter Committee -We are adding Peggy Yehl to Artwork and Peggy Garnes to assist with Advertising and Articles. Current members are Jeannie Saum- Articles, Kelly Morse- Club Articles and Publisher, Doug Riccio- Proofreading, Kate Super- Photos and Events, Puzzles and Recipes, David Crawford Telling the Bees. **Deadlines are 12.1, 3.1,6.1,9.1**. We need to add PayPal giving grant to Newsletter page along with Kroger and O-Plates.
 - F. Nomination Committee- Dale Olson is the email person, and Chris Earnhart is the supporting officer.
 - G. Awards Committee -Dale Olson,
 - H. Honey Judging Committee- Laurie Kehres, Peggy Garnes, Theresa White, Patrick McGuigan, Kohlton Channell. We need to replace the judges we are losing. Magnetic badges are being provided to the judges. There is a great deal that goes into becoming a certified judge, normally taking 2 years.
 - I. Traveling Speaker -Joe Heider, Ben Keller. The new program is "All about Winter Bees". Joe

stated the program about Marketing Your Honey was not as well received as we thought it would be and the Honeycomb Management talk is misunderstood. They are in need of speakers in Southern Ohio and are currently seeking bids for embroidery on the shirts. Additional supplies such as pointers, lamp bulbs, jump drives etc. need to be in the budget.

- J. New Beekeeper Outreach materials needed to order are: Pens and Brochures, possibly--stickers, UV Flashlights, window clings depending on budget. Varroa Guides are in sufficient stock and not needed for this year. Kelly Morse, Chris Dresel is the email contact and Jim Hopkins is the warehousing and shipping coordinator. Shippo costs will increase by 10 to 15%.
- K. Youth Hive Scholarship -Theresa White, Kohlton Channell, Bob Mann, Peggy Yehl- 10 Students were awarded this year and we are saving \$1600 in shipping by delivering the equipment ourselves.
- L. Quality Awards Program- Dale Olson, Patrick McGuigan, Angie Manley
- M. Social Media – Roger Meyers, Peggy Yehl- We are looking at FB advertising up to \$500.00 as part of our membership drive.
- N. Beginner Beekeeper and YouTube videos - Roger Meyers and Jacob Sublett: Many videos will go behind the members only paywall soon. The Education and Resources Tab on the website has videos on a dropdown menu. The Education and Resources tabs will have videos on the drop down menu.
- O. Financial Review -We have hired an outside expert for cleaning up Quick books, we also have an experienced non-profit CPA who we have been paying to assist with in organizing the 990s.

III. **New Business**

- A. Peggy Garnes appointed William Riccio to fill the remainder of the Treasurer position to complete Kyle Kovacs' term in 2024. The motion was made by Roger Myers and seconded by Jamie Walters. There being no discussion, a vote was called-William Riccio is appointed Treasurer replacing Kyle Kovacs.
- B. A New permanent address for OSBA.
There was a motion made and seconded to implement a central PO Box address in Columbus so that the mail can be forwarded to an Executive Board Member on a trial basis for one year @ \$600 per year. Discussion included the cost saving of not having to change our mailing address every time we get a new Treasurer and the ease of keeping account continuity with Vendors for the club, eliminating checks going to past Treasurers and ensuring other correspondence does not get lost or delayed going to the wrong address. The motion was made by Laurie Kehres, seconded by Kelly Morse and approved by a unanimous vote.
- C. Regional Speaker/ Recommended Speaker List to be added to the Website adding the topics they cover, distance they will travel and their fee honorarium. Dale Olson has agreed to head this committee with Peggy Garnes and Ben Keller supporting. As with all committees, additional members from any club are invited to join.

XII. **Other Business**

- There is a TO DO LIST on Google KEEP all Board members are to check their Email and Keep once per week.
- Zoom Board Meetings will be held the 2nd Sunday of each month at 7, the Executive Board meets an hour earlier at 6

IV. **Motion to Adjourn at 4:30**